

IN THE MUNICIPAL COURT OF KETTERING, OHIO  
2325 Wilmington Pike  
Kettering, Ohio 45420  
937-296-2461

\_\_\_\_\_  
Plaintiff

Case Number: \_\_\_\_\_

-vs-

PRAECIPE

\_\_\_\_\_  
Defendant

PLEASE ISSUE THE FOLLOWING DOCUMENT IN THE ABOVE-CAPTIONED CASE:

\_\_\_\_\_ Summons for Alias Service  
(details below)

\_\_\_\_\_ Service by Bailiff/Sheriff  
(deposit required)

\_\_\_\_\_ Certificate of Judgment

\_\_\_\_\_ Citation in Contempt  
(details below)

\_\_\_\_\_ Writ of Restitution  
(details below)

\_\_\_\_\_ Writ of Execution/Levy  
(details below)

\_\_\_\_\_ Execution on the Writ of  
Restitution/Move-out  
(details below)

\_\_\_\_\_ Subpoena for Witness(es)  
(details below)

TO WIT:

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Requested by \_\_\_\_\_ Phone \_\_\_\_\_ Date \_\_\_\_\_