

IN THE MUNICIPAL COURT OF KETTERING, OHIO
2325 Wilmington Pike
Kettering, Ohio 45420
937-296-2461 / 937-534-7017 (fax)

Plaintiff

Case Number: _____

-vs-

PRAECIPE

Defendant

PLEASE ISSUE THE FOLLOWING DOCUMENT IN THE ABOVE-CAPTIONED CASE:

Summons for Alias Service
(details below)

Certificate of Judgment

Ordinary Mail

Citation in Contempt
(details below)

Writ of Restitution
(details below)

Subpoena for Witness(es)
(details below)

Service by Bailiff

Subpoena Duces Tecum (documents)
(details below)

Service by Sheriff

Request for Certified Copy
(details below)

TO WIT:

Requested by: _____ Phone: _____ Date: _____