

KETTERING MUNICIPAL COURT
CIVIL DIVISION - COSTS
Effective 1/2025

FILING FEES

Civil Complaint	\$ 145.00
Each Additional Defendant	\$ 15.00
Forcible Entry & Detainer – one cause	\$155.00
Each Additional Defendant	\$ 15.00
Forcible Entry & Detainer – two causes, includes certified mail service	\$165.00
Each Additional Defendant	\$ 15.00
Small Claims Complaint	\$ 60.00
Each Additional Defendant	\$ 15.00
Counterclaim/Crossclaim with Summons	\$ 15.00
Amended Complaint/Third Party Complaint with Summons	\$ 15.00
Each Additional Defendant to be served	\$ 15.00
BMV Appeal – Implied Consent, 12-Point, All Other	\$145.00
Appeal of Dog Designation	\$145.00
Trusteeship	\$145.00
Certificate of Judgment Filing – From Another Court	\$ 20.00
Transfer to Regular Civil Docket	\$ 85.00

SERVICE FEES

Certified Mail Service	\$ 15.00
FEDEX Mail Service	\$ 25.00
Ordinary Mail – With Certificate of Mailing	\$ 5.00
Personal or Residential Service by Bailiff – Each Person	\$ 25.00
*Bailiff Service available within Montgomery County Only.	
Personal or Residential Service by Sheriff (Deposit) - Additional Deposit May be Required. \$50 Deposit per person being served.	\$ 50.00

EXECUTIONS

Order in Aid Proceeding: Debtor's Examination – Plus Additional Service Fees	\$ 35.00
Bank Garnishment – Plus \$1.00 Check Payable to Garnishee-i.e., Bank, Company	\$ 45.00
Wage Garnishment	\$125.00
Citation in Contempt Praecipe – Plus Additional Service Fees	\$ 35.00
Certificate of Judgment – To Issue	\$ 10.00
Execution against Chattels – Plus Additional Levy Deposit	\$ 75.00
Order of Sale	\$ 25.00
Writ of Restitution	\$ 100.00

DEPOSITS

Jury Demand (Additional Deposit May Be Required)	\$500.00
Levy of Execution on Personal Property	\$200.00
Levy of Execution on Mobile Home	\$350.00

MOTIONS

Motion to Change Real Party in Interest	\$ 25.00
Motion to Modify or Revive Judgment	\$ 25.00
Additional Defendants add \$15.00 each.	
Motion to Set Aside Judgment or Relief from Judgment	\$ 25.00

OTHER COSTS

Alias Summons – each party, via certified mail	\$ 15.00
Driving Permit Modification	\$ 15.00
Praecipe for Subpoena – Each Witness Subpoenaed, Plus Additional Service Fees (Plus Separate \$6.00 Payment to Each Witness/Check or Money Order Only)	\$ 10.00
Service on Secretary of State or by Publication – Plus \$5 check payable to OH Secy of State	\$ 25.00
Each Additional Defendant – Plus \$5 check payable to OH Secy of State	\$ 15.00
Exemplified Copy of Judgment	\$ 15.00
Certified Copy	\$ 3.00
Copies – Per Page	\$.05
Checks – Returned for Non-sufficient Funds	\$ 25.00
Bench Warrant	\$ 40.00

Appeals

Notice of Appeal Local Cost – Payable to Kettering Municipal Court	\$ 25.00
2 nd District Court of Appeals Cost – Payable to Montgomery County Clerk of Court	\$100.00