

**KETTERING MUNICIPAL COURT**  
**CIVIL DIVISION - COSTS**  
**Effective 1/2026**

**FILING FEES**

Civil Complaint	\$ 145.00
Each Additional Defendant	\$ 20.00
Alias Summons (Includes certified mail)	\$ 20.00
 Forcible Entry & Detainer – one cause	\$155.00
Each Additional Defendant	\$ 20.00
Forcible Entry & Detainer – two causes, includes certified mail service	\$165.00
Each Additional Defendant	\$ 20.00
 Small Claims Complaint	\$ 60.00
Each Additional Defendant	\$ 20.00
 Counterclaim/Crossclaim with Summons	\$ 20.00
Amended Complaint/Third Party Complaint with Summons	\$ 20.00
Each Additional Defendant to be served	\$ 20.00
 BMV Appeal – Implied Consent, 12-Point, All Other	\$145.00
Appeal of Dog Designation	\$145.00
Trusteeship	\$145.00
Certificate of Judgment Filing – From Another Court	\$ 30.00
Transfer to Regular Civil Docket	\$ 85.00

**SERVICE FEES**

Certified Mail Service	\$ 20.00
FEDEX Mail Service	\$ 35.00
Ordinary Mail – With Certificate of Mailing	\$ 10.00
Personal or Residential Service by Bailiff – Each Person	\$ 30.00
Does not include Alias Service Fee \$20.00	
*Bailiff Service available within Montgomery County Only.	
Personal or Residential Service by Sheriff (Deposit) - Additional Deposit May be Required.     \$50 Deposit per person being served.	\$ 50.00

**EXECUTIONS**

Order in Aid Proceeding: Debtor's Examination – Plus Additional Service Fees	\$ 35.00
Bank Garnishment – Plus \$1.00 Check Payable to Garnishee-i.e., Bank, Company	\$ 60.00
Wage Garnishment	\$125.00
Citation in Contempt Praecipe – Plus Additional Service Fees	\$ 35.00
Certificate of Judgment – To Issue	\$ 30.00
Execution against Chattels – Plus Additional Levy Deposit	\$ 75.00
Order of Sale	\$ 25.00
Writ of Restitution	\$ 100.00

**DEPOSITS**

Jury Demand (Additional Deposit May Be Required)	\$500.00
Levy of Execution on Personal Property	\$200.00
Levy of Execution on Mobile Home	\$350.00

**MOTIONS**

Motion to Change Real Party in Interest	\$ 25.00
Motion to Modify or Revive Judgment	\$ 50.00
Additional Defendants add \$20.00 each.	
Motion to Set Aside Judgment or Relief from Judgment	\$ 25.00

**OTHER COSTS**

Alias Summons – each party, via certified mail	\$ 20.00
Driving Permit Modification	\$ 15.00
Praeipe for Subpoena – Each Witness Subpoenaed, Plus Additional Service Fees (Plus Separate \$6.00 Payment to Each Witness/Check or Money Order Only)	\$ 10.00
Service on Secretary of State or by Publication – Plus \$5 check payable to OH Secy of State	\$ 50.00
Each Additional Defendant – Plus \$5 check payable to OH Secy of State	\$ 20.00
Exemplified Copy of Judgment	\$ 25.00
Certified Copy	\$ 3.00
Copies – Per Page	\$ .05
Checks – Returned for Non-sufficient Funds	\$ 25.00
Bench Warrant	\$ 40.00

**Appeals**

Notice of Appeal Local Cost – Payable to Kettering Municipal Court	\$ 25.00
2 <sup>nd</sup> District Court of Appeals Cost – Payable to Montgomery County Clerk of Court	\$100.00